

State of Alabama Board of Licensure for  
Professional Engineers and Land Surveyors  
PO Box 304451  
Montgomery, AL 36130-4451  
(334) 242-5568

## Complaint Form

Date Complaint Filed \_\_\_\_\_

**1. Complainant: (Required)**

I, \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

Telephone Numbers: (Home)\_\_\_\_\_ (Work) \_\_\_\_\_

wish to file a complaint against:

**2. Name of Subject:**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

Telephone Numbers: (Home)\_\_\_\_\_ (Work) \_\_\_\_\_

**3. The individual is**

\_\_\_\_\_ Licensed Professional Engineer - License No. \_\_\_\_\_ (if known)

\_\_\_\_\_ Licensed Professional Land Surveyor - License No. \_\_\_\_\_ (if known)

\_\_\_\_\_ Engineering and/or Land Surveying Firm - CA No. \_\_\_\_\_ (if known)

\_\_\_\_\_ Un-licensed individual or un-certificated firm

**4. My complaint is regarding:**

\_\_\_\_\_ Service \_\_\_\_\_ Un-licensed Practice

\_\_\_\_\_ An issue, incident or violation of the statute or rules:

Code of Alabama, 34-11- \_\_\_\_\_

Rules and Professional Conduct, Adm. Code 330-X-14 \_\_\_\_\_

Other \_\_\_\_\_

**Note:** The Board has no jurisdiction over property line issues. All boundary related disputes and issues must be decided by the court system.

**5. Details of Complaint: (Please complete where applicable)**

Date of Transaction \_\_\_\_\_ Amount Involved \$ \_\_\_\_\_

Did you make a complaint to the individual involved? \_\_\_\_\_

How? \_\_\_\_\_ Telephone \_\_\_\_\_ Regular Mail \_\_\_\_\_ Certified Mail \_\_\_\_\_ Other

Person(s) you complained to

\_\_\_\_\_  
\_\_\_\_\_

Have you entered into litigation regarding this matter? \_\_\_\_\_

Do you anticipate litigation regarding this matter? \_\_\_\_\_  
(If yes to either of the above questions, complaint will not be investigated unless it adversely impacts on the health, safety, or welfare of the public.)

May we forward a copy of this form to the subject of the complaint? \_\_\_\_\_  
(If no indication is made, a copy will be mailed to subject.)

**6. Briefly describe your complaint, attach additional, numbered and signed sheets if necessary (Required)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. List supportive documents, including copies of court orders, receipts, cancelled checks, surveys (including title block or seal) etc.

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_
- e. \_\_\_\_\_

(Documents received will not be returned)

8. List the names and addresses of all other known parties who have a direct interest or possess pertinent information in this matter, whose testimony should be considered by the Board in determining its final disposition of this complaint

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9. What do you want done to remedy this situation? (Required)

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I understand that this matter may warrant a formal proceeding at which I may be required to testify. In view of the above, I respectfully request that the Board accept this complaint as a matter within its jurisdiction and responsibility, as it bears on the right and privilege of the cited individual to maintain his professional license in Alabama.

**In accordance with the Code of Alabama and the Administrative Code of the Board, all complaints must be in writing and contain the name and address of the complaining party, a statement of facts, the relief sought by the complaining party and the signature of the complainant.**

\_\_\_\_\_  
(signature of complainant)

\_\_\_\_\_  
(date)